

OCC & JOINT Climate Action Mobilisation Plan

Priority	Indicator	Measure	Council	Measure Owner	Status	Climate Action Milestones	Climate Action Updates	Climate Action Next Steps
CA1 Operating at net zero by 2030	CA1.2 Fleet	CA1.2.01 One Fleet management approach introduced	Joint	Rob MacDougall	★		Operating model is still in the process of being scoped and due to report soon.	Operating model scoping work due to report.
		CA1.2.02 Develop and implement a fleet replacement programme	OCC	Melissa Sage	●	Fleet audit completed - Aug Update fleet contracts on Artemis system - Aug Replacement strategy for 21/22 - Sept 18-month rolling strategy inc infrastructure - Mar	The fleet audit has been completed for OCC. The audit data needs to be validated by the Procurement Hub.	The next steps are to validate the fleet audit details, and then to explore the electric vehicle market to find replacements for the current fleet.
	CA1.3 Highway Assets	CA1.3.01 Streetlighting LED conversion programme on track (13,500 LEDs, 53%)	OCC	Paul Fermer	★	Streetlights converted to LED: 34.6% by June 38.1% by Sept 45.1% by Dec 55% by Mar	In September 2021 a further 546 LED lanterns were installed (as per the programme), raising the total number of assets now fitted with LED lanterns to 21,799. This means that 36.6% of the streetlights within the County are now fitted with efficient LED equipment. Currently focusing on high-speed traffic routes to maximise benefit.	
	CA1.4 Staff Travel	CA1.4.01 Mobilise low carbon staff travel programme	Joint	Karen Edwards	★	Salary sacrifice scheme - Q3 CDC grey fleet review - July	<p>Low carbon business travel</p> <ul style="list-style-type: none"> ● Karen Edwards presented the project at Climate Action Programme Board. ● Attended Adult and Children's Services DLT meetings to outline the project and discuss route forward for engaging teams. ● Mileage data shared with Adult Services and CODR's HR Business Partner for dissemination to relevant Heads of Service & Teams. <p>EV Salary Sacrifice:</p> <ul style="list-style-type: none"> ● IBC training completed for staff members administering the scheme. ● Discussions held with CDC payroll and finance regarding implementing the scheme at CDC. 	<p>Low carbon business travel</p> <ul style="list-style-type: none"> ● Due to attend CDAI DLT and Community Safety SLT on 21 October and CODR at their next meeting in November. Discussions to start with relevant Heads of Services/ Team Manager's within Children's Services, Adult Services and Environment & Place – relevant Pas/HR Business Partners to assist with arranging meetings. <p>EV Salary Sacrifice:</p> <ul style="list-style-type: none"> ● Overarching employee benefits contract to be signed imminently. Once signed, Tusker system set up and organisation of launch event. ● Continue discussions with CDC colleagues regarding feasibility of launching the scheme at CDC.

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	CA1.5 Property	CA1.5.01 Introduce new design standards for new build and refurbishment	Joint	Vic Kurzeja	●	Stage 1 completed by end Feb 2021 Stage 2 to be completed in June 2021	work progressing	
		CA1.5.02 Develop invest-to-save decarbonisation and energy generation programme	OCC	Vic Kurzeja	●		see notes for 10-year programme	
		CA1.5.03 Deliver decarbonisation measures in corporate buildings (PSDS) at OCC	OCC	Vic Kurzeja	●	Delivered by September 2021	Detailed design complete. Awaiting Investment Grade Proposal from contractor. As soon as IGP is received, business case will be brought forward for approval. Site contracts near completion. Overall CO2 savings expected to be achieved.	Receive IGP proposals, check for accuracy and raise Business case for approval. Complete contracts and issue POs. Order long lead items asap. Raise planning notifications (permitted development) for sites with more than 50kWp. Conduct pre construction meetings with sites.
		CA1.5.06 Develop a 10-year estate rationalisation plan	OCC	Vic Kurzeja	●		Work to shape a workforce strategy reliant upon clarity of needs - workshop planned by PwC with CEDR to help move this forward. Recognition that works regarding the operational estate will have a longer period to resolve. Emerging thoughts have been developed to create a roadmap of activity to help inform future milestones and targets	
	CA1.6 Schools	CA1.6.01 Provide training, guidance & information to enable schools to understand & reduce energy	OCC	Rachel Wileman	●	Contract award in August Contract commencement in September	Tender specification, ITT Questions and Pricing List developed. Currently awaiting confirmation of budget availability before issuing Invitation to Tender.	Issue Invitation to Tender document
		CA1.6.02 Develop policy for zero-carbon new build schools	OCC	Vic Kurzeja	▲		Cabinet papers revised, comments received from 2 service areas, work to consolidate affected by competing pressures. Intent to send draft to directors for approval in mid-October	

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	CA1.7 Supply chain	CA1.7.01 Introduce Social Value policy for new contracts	Joint	Melissa Sage	★	<p>Contract Signature and Portal Implementation Kick- off (completed) Social Value Policy - Development & Approvals (underway) TOMs Workshop(s); Policy Alignment Phase</p> <p>Portal Creation, Training and Trial Phase Social Value Policy - Launch & Communications Phase Portal Implementation and Delivery Phase</p>	<p>Twelfth and final draft of Social Value Policy has now been reviewed and signed off by management in both Procurement and Climate Action. Procurement's review and sign-off completed w.c. 19 July 2021; Climate Action's review and sign-off completed w.c. 26 July 2021.</p> <p>Business partner review of policy final draft has been completed. Law on 19 August 2021 and Finance on 26 August 2021. Review by Directorate Leadership Team (DLT) completed on 6 September 2021 and the comments arising have been addressed appropriately as of 29 September 2021. Still waiting on a confirmed date for Chief Executive Direct Reports (CEDR) review, to be provided soon by Service Manager – Executive Support.</p> <p>Following this, the project team will submit relevant materials and submission form to be placed on the relevant Forward Plan for Cabinet. Initial consultations with Communications completed on 25 August and 23 September 2021; further preparation work required prior to re-engagement ahead of internal and external communication campaign. Checklist of actions for internal communications provided by Senior Internal Communications Officer and Climate Action Policy Officer (re: Climate Café).</p> <p>Preparation works underway for CEDR review of policy (aiming for October now DLT review has been completed). Draft CEDR report already completed, reviewed and approved by management level in Procurement, as well as Law and Finance as part of BP Review.</p>	<p>Social Value Portal (SVP) to hold TOMs (Themes, Objectives, Measures) Workshop to help Council deliver the policy through the Portal.</p> <p>Relevant approvals for policy to be obtained (management and business partner approvals completed; DLT review completed; Director/Corporate Director, CEDR and Cabinet to follow in due course). Communications Team consultation is underway already and Corporate Training (in HR) to be consulted/engaged on rollout plan for policy.</p> <p>Establish working group for social value to guide policy.</p> <p>SVP to create Portal (based on Tom's workshop outcome) and deliver training in its use.</p>
CA2 Enabling a zero-carbon future for Cherwell and Oxfordshire	CA2.1 Industrial and commercial	CA2.1.02 Support local businesses to take climate action	OCC	Rachel Wileman	★	<p>Greentech network engagement – Q2 onward Detailed engagement strategy – following PAZCO review in Q3</p>	<p>Local businesses engaged in COP26 Zero Carbon Tour and featured in comms campaigns.</p>	<p>OCC to support Oxfordshire Greentech conference in November</p>
	CA2.2 Land use & natural carbon management	CA2.2.01 Publish Oxfordshire Tree planting mapping tool	Joint	Rachel Wileman	★	<p>Define template for online resource - End May 2021 Development and internal testing of online resource - End August 2021 Beta version of online tool available to public - End October 2021 Updates of online resource with NTM tree map data - End Dec 2021</p>	<p>Tree mapping being actively worked on by project exec' team and OCC GIS team. Various late-stage data issues cropping up and being worked through. Likely initial test release date is late October.</p>	

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	CA2.3 Domestic	CA2.3.01 Support retrofit of 150 under Green Homes Grant	Joint	Rachel Wileman	●	<p>April -installs commence</p> <p>May - 20% completed; first installs evaluation</p> <p>June - 40% completed; mid-project progress eval</p> <p>July - 60% completed: Customer feedback 6-month review</p> <p>Aug - 80% completed</p> <p>Sept - 100% completed</p>	<p>As of 28th Sept, there were:</p> <p>24 completed installations</p> <p>10 currently installing</p> <p>20 agreed and awaiting installation</p> <p>15 quoted</p> <p>201 total enquiries through the system.</p>	Continued delivery of project installations c. 50 homes targeted to be retrofitted during October.
	CA2.4 Transport and connectivity	CA2.4.01 Local Transport & Connectivity Plan enables carbon commitments	OCC	Rachel Wileman	★	<p>Draft Plan and Countywide strategies/policies (for consultation) – October/November 2021</p> <p>Final Plan for approval – March/April 2022</p> <p>Area and Local Strategies finalised – end of 2022</p>	Paper with draft documents has been to all meeting up to Informal Cabinet.	Papers going to Cabinet in October in order to seek permission to go out to public consultation. 6-week public consultation due to start in Nov.
		CA2.4.02 Install 240 Park and Charge EV charging points in council owned car parks	Joint	Llewelyn Morgan	●	<p>Pilot Car Park leases – signed Nov'20</p> <p>All car park leases – Jan'21 to June'21</p> <p>Pilot Car Park Installation - Nov-Feb'21</p> <p>Car Park Installations – July'21 to Oct'21</p>	<p>Park and Charge project lead, Zeta have continued developing installation plans for the remaining 21 car parks planned for the project. This work which will be funded from the following sources:</p> <ul style="list-style-type: none"> A grant from the Office for Zero Emission Vehicles (OZEV) On-street Residential Chargepoint Scheme (ORCS) which will fund 75% of the costs. The grant acceptance has now been signed and the initial funds released to OCC. Zeta have issued a bond to fund the remaining 25% - this went live 29/09/21. In the interim they will offer a guarantor for work to commence. <p>Timing for the remaining project is now:</p> <p>OCC grant funding letter for ORCS – Complete</p> <p>Car park legal work complete (leases and CPO contract) – 18 October 2021</p> <p>Car park installation work start – beg. November 2021</p> <p>Car Park installation work finish – 28th February 2022</p> <p>Project completion – 31 March 2022</p>	<p>Complete the grant funding letter to enable OZEV ORCS grant funds to be provided to Zeta – 18 October 2021.</p> <p>Complete negotiations between all district councils in the project and Zeta and sign legal documents for: car park land leases, charge point operator concession contract – 18 October 2021.</p> <p>All of the above need to be completed to allow for installation work to commence start November 2021.</p>

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		CA2.4.03 Deliver Zero Emissions Zone pilot in Oxford	OCC	Eric Owens	●	June 2021: back-office system lives for exemption and discount applications; August 2021: Pilot Scheme live on-street; Spring 2022: Pilot Scheme subsumed into wider full ZEZ.	Launch rescheduled to February 2022 due to delays in back-office system. System to allow businesses / residents to register will be available in December 2021 at least 6 weeks before launch of the scheme	
		CA2.4.04 Deliver Active Travel projects in Oxford, Bicester, and Witney (tranche 2)	OCC	Eric Owens	●	March May 2021	Following East Oxford CMD in July, a Targeted Consultation with affected residents and certain stakeholders. Consultation due to end 10th October. Scheme delivery dates haven't changed. Budget pressures remain and are being actively monitored.	Quickways Consultation. Completion 10th October. CMD, East Oxford, December 2021 Quickways CMD, January 2021 Scheme Delivery (both) Spring/Summer 2022.
		CA2.4.05 Deliver Cycling and Walking activation programme	Joint	Rosie Rowe	★	Complete 7 School Street trials by 22 July 2021 All Community Activation projects to be completed by 1 October 2021 Deliver Wayfinding support for four schools by 12 October 2022	<ul style="list-style-type: none"> Project 1: Community Cycling & Walking Activation – Activities ongoing: Witney - 56 people received training and/or bike for Windrush bike library. Cogges Farm Street Tag loyalty scheme received 59 users. Bicester - 20 people received cycling and maintenance training - 12 women trained as British Cycling Breeze ride instructors Oxford – 15 people received tuition and bike equipment - 5 female mechanics trained Project 2: School Streets – 4 schools restarted in September (St Ebbes, Windmill School Headington, St Nicholas School Abingdon and Larkrise in Oxford). Project 3: Street Tag – Street Tag comms planning complete for next season. Engaged with district partners for promotion support. Project 4: Comms Campaign (2) – FootSteps launched on 20 September Project 5: Wayfinding – Confirmed schools: Sandhill, St Josephs, Hanwell fields now live Project 6: Kidlington Health Routes – routes nearing completion 	<ul style="list-style-type: none"> Project 1: Community Cycling & Walking Activation – further project delivery underway. Project 2: School Streets – final report of the first phase of pilot schools due to be provided by Sustrans by the end of September. Currently recruiting a schools engagement officer to take this work forward. Three schools are looking at using signage (St Christophers, Tower Hill, and East Oxford). Project 3: Street Tag - promotion of season 1. Project 4: Comms Campaign (2) – StreetTag promotion support Project 5: Wayfinding – Complete last route - Tyndale Project 6: Kidlington Health Routes – all routes to launch in October half term
		CA2.4.06 Develop Banbury LCWIP	Joint	Rosie Rowe	●	Complete the Banbury LCWIP and have it approved by OCC Members	We have had an initial briefing with Cllrs with one more to go. Hopefully once that has happened, we will be ready for public consultation.	A further Cllr briefing at the end of October followed by a public consultation.

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		CA2.4.07 OXIS review to prioritise low carbon outcomes	Joint	Rachel Wileman	★	Completion of stage 1 (end of June) Consultation and approval of stage 1 (Autumn – exact date dependent on Growth Board meeting) Completion of overall strategy (end of 2020/21 business year)	Analysis of comments received currently underway.	Updating the Stage 1 report following the public consultation. Reporting to Future Oxfordshire Partnership in January.